

Department of Engineering
Tim Bryan, P.E., County Engineer

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MEMORANDUM

November 12, 2020

To: Sheila Jones, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E.
County Engineer

Re: Engineering Contract with Mendrop Engineering Resources, LLC.
Surveying Services for Dewees Road

The Engineering Department recommends the Board approve this Engineering Contract with Mendrop Engineering Resources, LLC. for services to including deed research, surveying, right-of-way descriptions and field staking for work on Dewees Road for a fee not to exceed \$9,900.00.

WORK ASSIGNMENT NO. ____
DEWEES ROAD RIGHT-OF-WAY
MADISON COUNTY

THIS WORK ASSIGNMENT TO THAT CERTAIN GENERAL ENGINEERING SERVICES CONTRACT IS EXECUTED BY AND BETWEEN MADISON COUNTY BOARD OF SUPERVISORS AND **MENDROP ENGINEERING RESOURCES, LLC**, EFFECTIVE THE 11th DAY OF NOVEMBER, 2020, IS INCORPORATED THEREIN AS IF COPIED FULLY IN BOTH WORDS AND FIGURES AS A PART OF EXHIBIT NO. 1.

LET IT BE KNOWN THAT:

WHEREAS, the parties to the above stated CONTRACT are now desirous of implementing an additional Work Assignment or phase thereunder: and,

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said CONTRACT remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above CONTRACT under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT

The CONSULTANT, in accordance with the General Services Agreement, shall provide ROW descriptions, exhibits, and field staking along Dewees Road beginning at the intersection of Dewees Road with Gluckstadt Road and terminating at the intersection of Ashbrooke Boulevard and Dewees Road.

The following engineering services shall be performed by the CONSULTANT on behalf of Madison County in accordance with the CONTRACT at the direction of the County Engineer or his designee, unless otherwise modified by the Madison County Board of Supervisors (MCBOS).

The Scope of Work shall include the following:

PART 1 – Preliminary Plat and Deed Search

The CONSULTANT shall perform a plat and deed search along the east and west sides of Dewees Road for the extents stated above to determine possible locations for property boundary monumentation and to determine the number of adjacent properties along the right-of-way. These plats and deeds shall be used to produce exhibits from monumentation found in the field.

PART 2 – Field Survey

The CONSULTANT shall perform a survey to record existing fences, power poles, road centerline, property corners, and any other relevant monumentation to reference CAD drawings and determine right-of-way location.

PART 3 – Right-of-Way Descriptions and Exhibits

The CONSULTANT shall provide legal descriptions of right-of-way along Dewees Road for the extents stated above. The CONSULTANT shall also provide exhibits showing surveyed features,

boundary monumentation, and right-of-way along Deweese Road for the extent of the project area. County will be responsible for obtaining any needed R.O.W.

PART 4 – Field Staking

The CONSULTANT shall place field stakes marked with flagging along the entire length of the right-of-way described within the scope of work.

SERVICES NOT INCLUDED

- 1. ROW acquisition.

MAXIMUM ALLOWABLE COST

The CONSULTANT'S fee for completion of this Work Assignment shall be a total sum of **\$9,900.00**. Services will be billed monthly on an hourly basis for cost incurred during the period, but shall not exceed the total estimated fee without prior written authorization from the Client.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, 2020.

THE MADISON COUNTY BOARD OF SUPERVIORS

SO EXECUTED AND AGREED THIS THE 11th DAY OF NOVEMBER, 2020.

MENDROP ENGINEERING RESOURCES, LLC

[Signature]

ATTES

